

Alzheimer's Research Conference Planning Meeting
Lifespan Coro West Building
One Hoppin Street, Providence, RI
November 20, 2014
4:30-5:30 pm

DRAFT MINUTES

Attendees:

MJ Kanaczet
Nasser Zawia
Annie Murphy
Miriam Dash
Michelle Site
Lori Daiello
Peter Snyder (Chair)
Marea Tumber

Michelle Site gave an update on the CMEs/CEs. Brown will take care of all the CMEs/CEs except for nursing, because it is a very cumbersome application. The fee is approximately \$3500 for social workers, MDs, psychologists and pharmacists. MJ said that the pharmacists can use the AMA credits, but the reporting can be complicated if CE credits are not part of the American College of Pharmacy. URI charges \$2,400 for ACP credits, but we need to have the learning objectives to see if the conference would be useful for pharmacists. Dr. Snyder said that it is very difficult to get credits for poster sessions, so CME/CE credits would be available just for the AM and PM sessions.

Updated Schedule:

9:45 - Welcome
10:15-12:15 AM - Think Tank (2 hours)
(break)
12:30-1:30 - Lunch
1:30-2:45 - Juried poster session
(break)
2:45-4:15 PM - Update on Research Progress and Clinical Practice Advances (1.5 hours)
4:30-5:30 PM - Keynote Speaker (1 hour)
5:30-6:30 PM - Wine and Cheese Reception

Total CME/CE (4.5 contact hours)

The group discussed whether to charge registrants a fee if they want CME/CE credits, and whether students would be free of charge. Brown charges the ~\$3500 fee and sets up a portal to collect registration fees. Brown takes 10% of the total to cover credit card expenses. The group wants to have Brown handle all of the registrations if they are willing. The AA does mail-in registration and accepts only checks as payment.

The group discussed charging \$50 for registrations without CMEs/CEs, \$100 including CMEs/CEs credits, and no charge for students. The group considered having people without CMEs/CEs register by mail through the AA, but will ask Brown if they can handle all of the registrations. That way, Brown would handle all the research registrations, and the AA would handle all of the caregiver registrations. MJ thinks that Brown will be able to accept the registrations from everyone.

Annie wants to get the program to print by January 1, so she needs the research portion by December 15. She is still working on the final format. The program will be available in electronic format on the AA website. Michelle is working on getting the PM Session presenters' bios.

Miriam had a draft of the call for abstracts. People can email her their abstract, and she will format them for the booklet. The deadline for submissions is January 15, 2015, and decisions will be made by February 1. The abstract booklet will be available at the conference in PDF format. The list of abstracts should be ready by February 1. Sid O'Bryant will submit an abstract and a bio. Sid is the only presenter who is receiving an honorarium.

Miriam suggested using the page number as a poster number so that poster presenters would be able to easily find their easels. The abstracts will be listed by subject and alphabetically. URI has 150 easels, so there are plenty available. If there are more than 50 submissions, there will be a selection process. Dr. Zawia's abstract committee will use a spreadsheet to rank the submitted abstracts. There will be student awards for best posters. If funds are available, there will be monetary awards of \$500/\$250/\$50.